

MINUTES of the Annual General Meeting held on Tuesday 30th January 2018 at the Village Club, Escrick, York.

PRESENT

Mr J Hopwood (In the Chair)

Mr A Dear

Mr M Jewitt

Mr K W Terry

Mr W A Jacques

Mr J R Bramley

Mr J Daniel

Cllr B Marshall

Mrs K McSherry

Cllr J Deans

Cllr J Cattanach

Mr A Vevers

The Clerk – Mr W Symons

Engineering Assistant – Mr N Culpan

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr R E Britton (Chairman), Mr B Smith, Mr I Ellwood, Cllr K Ellis, Cllr R W Bramley and Cllr J Brooks.

DECLARATION OF INTEREST

There were no declarations of interest related to the items listed on the Agenda.

The Clerk further informed Members that the Register of Members Interests was available at the meeting for inspection and update as required.

MINUTES OF MEETING

It was proposed by Mrs K McSherry, seconded by Cllr J Cattanach and UNANIMOUSLY AGREED that the Minutes of the Meeting held on the 17th October 2017, a copy of which had been sent to all Members, be taken as read and approved and that they be forthwith signed by the Chairman as a correct record.

MATTERS ARISING

There were no matters arising from the Minutes that were not covered in the main agenda.

FINANCE SUB-COMMITTEE MINUTES

The Chairman presented the Minutes of the Meeting of the Sub-Committee held on the 17th January 2018, a copy of which had been sent to all Members.

The Clerk ran through the items included in the Minutes of the Meeting and asked if any items required clarification.

Cllr J Cattnach proposed acceptance of the Minutes together with the acceptance of the recommendations contained within them. Cllr J Deans seconded the proposal and Members UNANIMOUSLY VOTED in favour.

MATTERS ARISING

There were no matters arising from the Minutes.

The Clerk thanked the Sub Committee for making its recommendations on such a large number of items.

LAYING OF THE RATE & SPECIAL LEVIES

Members gave consideration to the budget and estimate for the Board's income and expenditure for financial year 2018/19 and the recommendation made by the Finance Sub-Committee. The Board APPROVED the recommendations contained in the Sub-Committee Minutes of the Meeting held on 17th January 2018, proposed by Cllr J Cattnach and seconded by Cllr J Deans, which set a drainage rate for the sum of 4.38p in the £.

The Board UNANIMOUSLY RESOLVED that the proportion of their expenditure be raised by drainage rates in respect of agricultural land and buildings by Special Levies on local billing Authorities are 17.17% and 82.83% respectively.

THAT the Drainage Board do hereby make a Drainage Rate for the purposes chargeable thereon assessed on the Annual Value of agricultural land and buildings subject to the provisions of the Land Drainage Act 1991 as hereunder set out that is to say:

AN OCCUPIERS' rate assessed at 4.38p in the £ for the period ending on the 31st day of March 2019.

THAT the Drainage Board do hereby make a Special Levy assessed as hereunder, that is to say:

A Special Levy chargeable to **SELBY DISTRICT COUNCIL** in the sum of £261,971.49 for the period ending on the 31st day of March 2019.

AND a Special Levy chargeable to **CITY OF YORK COUNCIL** in the sum of £138,454.87 for the period ending on the 31st day of March 2019.

AND that the Special Levies shall be payable in two equal instalments on the 1st May 2018 and 1st November 2018.

THAT the purposes for which the said Rate

AND Special Levies are made and the amount in the £. for each of the purposes are as hereunder set out.

AND that the said Rate shall be payable on Demand.

AND that the seal of the Board be affixed on the said Rate and Special Levies accordingly.

AND that the Clerk be and is hereby authorised to take all necessary steps to demand and collect the said Rate.

PURPOSES under the Drainage Act 1991 for which the Rate mentioned is made.

AMOUNT of the Land Rate in the £. for the Occupiers' Rate.

- | | | | | |
|----|---|---|---|-------|
| a) | Expenses of Administration under this Act. |) |) | |
| b) | Works of maintenance under the said Act. |) |) | 4.38p |
| c) | Improvement of existing works under the said Act. |) |) | |
| d) | New works under the said Act. |) |) | |
| e) | Precept of the Environment Agency under the said Act. |) |) | 4.38p |

MAINTENANCE WORK

The Engineering Assistant had circulated a report to Members at the meeting along with maps of the Boards maintenance works for reference at the meeting.

The Engineering Assistant ran through the items raised in the report.

HEALTH & SAFETY

The Clerk advised that there have been no reportable incidents to the Health and Safety Executive (RIDDOR) since the date of the last meeting.

The Clerk informed that the Board will be reviewing the Boards Health and Safety Policy with assistance from the Boards Safety Advisor, Mr R Shepherd. This along with sharing its content and the Boards Health and Safety requirements with the Workforce. This work including reviewing the Boards risk assessment process.

The Clerk further informed that he will try to attend the next Farm Safety Meeting at Askham Bryan College, at which recent farm fatalities are reviewed. This information being useful to consider and review the areas causing these fatalities as potential areas of risk.

ELECTION

The Clerk advised the Board that 2018 is an election year for the agricultural Members.

The Clerk presented an Election timetable, which is as follows:

- | | | |
|-------------|---|---|
| 1 April | - | Register of Electors advertised |
| 1 May | - | Board approval of Register advertised |
| July/August | - | Nomination Forms issued |
| 28 Sept. | - | Nomination Forms returned |
| 24 October | - | Election Day (MTG 29 th October) |
| 01 Nov. | - | New Board commences |

Cllr J Cattanach proposed the following:

- (1) Approve the timetable, which authorise the Officers to undertake such in accordance with the Land Drainage Act 1991.
- (2) Approve the proposed Register of Electors prepared on the 1 April 2018.
- (3) Approve the proposed Register as the Register if no objections received by the Board's Officers.
- (4) To call a Special Meeting, if necessary, to deal with any matters relating to the approval of the Register.

Cllr J Deans seconded the proposal of Cllr J Cattanach and Members UNANIMOUSLY AGREED that the proposed timetable be approved by the Board.

GENERAL DATA
PROTECTION
REGULATIONS
(GDPR)

The Clerk informed that the GDP Regulations are likely to come into force in May 2018. The regulation having implications to how the Board stores and manages data about individuals and business. In relation to the data held to produce its drainage rate demands the Board is required to hold this data under the Land Drainage Act 1991. In view of this the Clerk is hoping to be able to include this information by way of a statement with the Boards rate demands which will be sent out from 1st April 2018 prior to May 2018.

PLANS

The Clerk referred to the list of Planning Applications commented upon since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

31 York Road, Riccall

Cllr J Deans asked about planning application number 2017/1097/REMM and the Board not supporting the proposal.

The Clerk explaining the Boards position with the application which is still being progressed.

Turnhead Farm Development

Cllr B Marshall raised his concerns about the ongoing development at the above location.

(SEE APPENDIX TO MINUTES)

CONSENTS

The Clerk referred to the list of Consent Applications commented upon since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

(SEE APPENDIX TO MINUTES)

**BANK AND
BANKING
ARRANGEMENTS**

The Clerk informed the Board that Barclays Bank were now charging bank charges to the Foss (2008) IDB and thus a recharge is being made to the Board for electronic bank transfers. The Board however is not being charged directly for its other banking. The accounts remain for the time being in a single current account with Barclays Bank. The Board closing its Business Premium account as no interest was being paid to reduce the potential banking charges.

The Clerk produced the Bank Statements for the Board's Current Account showing an aggregate credit balance in Barclays of £1,032,328.01 as at the 12th January 2018.

The Yorkshire Bank account has an additional credit balance of £85,908.03 in a twelve month deposit account which is achieving 1.2% gross per annum.

The Nationwide account has an additional credit balance of £87,553.49 in a 95 day notice account which is achieving 0.65% gross per annum.

The total balance of the Boards funds held in these accounts is £1,205,789.53

The Clerk noted that these funds include the UK Coal and Coal Authority balances and deposits for the on-going and rechargeable works, which are £58,886.50.

CORRESPONDENCE

Water Abstraction/Transfer Licences

The Clerk reported a letter had arrived from the Environment Agency regarding water abstraction licences. The scope now being extended to include IDB water transfers for irrigation which previously was excluded. This however does not appear to have any implications to this Board as the Board is not water feeding for irrigation. These arrangements however will have implications to navigation authorities topping up water for navigation purposes.

ADA London Conference

The Clerk further reported on attending the London Conference on 16th November 2017.

The Clerk advised Members that there had been no further correspondence of significance received since the date of the last Meeting.

(SEE APPENDIX TO MINUTES)

**DATE OF NEXT
MEETING**

It was directed that the date of the next Meeting of the Board is to be at **The Escrick & Deighton Club on 19th June 2018.**

FUTURE MEETINGS

It was also noted that a date for a future meeting will be on Tuesday 16th October 2018.

It was also noted that Finance Sub Committee Meetings are proposed on 29th May 2018 and 2nd October 2018.

ANY OTHER BUSINESS

Mr K W Terry raised a few drainage concerns in his locality which included a culvert near the A63 and buried access points and future access problems with ongoing development.

Olympic Mills Development

Cllr B Marshall noted that at Olympic Mills a number of new developments are likely to be being progressed through planning. This may include demolishing of existing structures and the replacement with a new warehouse.

There was no other business and the Meeting was closed.

(APPENDICES TO FOLLOW)